

## The Smaltz Family Scholarship Fund

### *In Memory Of*

### **Donald M. & Barbara P. Smaltz, Joan P. Rees & Ellen Patterson**

The Smaltz Family Scholarship Fund was established to support graduating seniors, *with financial need*, from Weir High School pursue higher education. There is no minimum GPA or test score required to apply, but applicants should have the capacity to succeed in an educational setting beyond high school. While the scholarship is renewable, it is not automatic, and recipients must submit an annual renewal application for committee review. The student is no longer eligible for renewal once a degree, certificate or licensure has been awarded. The scholarship has a total value of \$6,000 paid in equal installments over a maximum of four years.

## Application Checklist

Application Deadline: February 17, 2021

**Application Guidelines** – Carefully read this page to ensure your application is complete.  
***Please complete the application as presented. Do not include materials that are not requested.***

### CHECKLIST

- Activities Form** – Please use the included form to provide information on Extracurricular Activities, Awards and Honors, Community and Volunteer Activities, and Work Experience.  
***Do not attach resumes or other similar documents.***
- Financial Form** – Please include requested documentation.
- Letter of Recommendation** – Ask evaluator to complete form and return to you in a sealed envelope with evaluator’s signature. Include the recommendation with all other application materials. ***Parents, immediate family members or school counselors are NOT eligible to write the letter of recommendation.***
- Academic Certification Form** – Have appropriate school official complete form and return it with other application materials.
- Personal Essay** – Please attach a personal essay that responds to the prompt.

**Return completed application to:**

**CFOV**

**1226 Chapline Street**

**Wheeling, WV 26003**

***(applications must be received by February 17)***

# Application: The Smaltz Family Scholarship

## PERSONAL INFORMATION

Name: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

**Street or PO Box**

**City**

**State**

**Zip**

What county do you live in? \_\_\_\_\_ U.S. Resident?  Yes  No

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

## ACADEMIC INFORMATION

Name of high school: \_\_\_\_\_

Name of school counselor: \_\_\_\_\_

## UNIVERSITY INFORMATION

Name of college/university/program in which you plan to enroll:

\_\_\_\_\_  
**Name** **City** **State**

Have you been accepted?  Yes  No

Will you be full-time (12 or more credit hours) this fall?  Yes  No

Anticipated major or area of study: \_\_\_\_\_

Do you plan to live:  on campus  off campus  commute  unknown

If a West Virginia resident, do you meet the eligibility criteria for the WV Promise Scholarship?

Yes  No

# Activities Form

Please list extracurricular, community and personal activities in which you have participated during your high school experience. Include clubs, debate, school sports, student government, fine arts, volunteer work, youth programs, athletic programs, music, scouting, etc. If your involvement in any of the categories exceeds available space, please consider including those that make you most proud. **DO NOT INCLUDE ATTACHMENTS.**

Extracurricular Activities	Year				Position Held
	Fr	So	Jr	Sr	
Community/Volunteer Activities	Year				Position Held
	Fr	So	Jr	Sr	
Awards and Honors	Year				Comments
	Fr	So	Jr	Sr	
Work Experience	Dates of Employment				Position Held

# Financial Form

This scholarship is intended to benefit a student who has demonstrated financial need. In order to assist the selection committee in honoring the donor's wishes, please attach the following to your application:

**Documentation:**

Please include the page of the FAFSA Student Aid Report that provides your Expected Family Contribution (EFC). This is the ONLY page you need. Please do not include the full Student Aid Report or copies of tax returns.

If you wish, you may include a supplementary statement explaining circumstances that may impact financial need that are not apparent from the above financial information. For example, contributions expected/not expected from a non-custodial parent, educational expenses of siblings, medical expenses, etc.

**Certification:**

I (we) certify that all the information on this form is true and complete to the best of my (our) knowledge. If asked by an authorized official of the Community Foundation for the Ohio Valley, Inc. I (we) agree to give documentation for the information given on this form. I (we) realize that failure to comply with a request for further information may prevent the applicant from receiving aid.

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Applicant Signature

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Parent Signature

# Recommendation Letter

*Signed and sealed letter must accompany this application.*

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

When selecting someone to complete your recommendation, select someone who will be thorough in the review of your character. Select someone who knows you well and will be able to give a candid and unbiased evaluation. ***Your recommendation must be completed by someone other than your parents, immediate family or school counselors.***

The evaluator should also provide a brief statement as to why he or she thinks you are most deserving of the scholarship, being mindful of the intention of this scholarship. ***(This scholarship is intended to students who might require assistance with the costs of higher education. There is no minimum GPA required to apply, however, it is intended that the student have the capacity to succeed in an educational institution beyond high school.)***

## Personal Essay

**On a separate sheet of paper**, please take the time to prepare a well-developed, well-written, grammatically correct personal essay. The essay should be no more than two typed pages.

### ***Essay Prompt:***

***Please explain your plans for higher education after graduation and what is motivating you to pursue that path. Also include why you feel you are a worthy recipient of scholarship support, remembering this scholarship is intended to support students with financial need.***

In general, there is no “correct” way to develop and prepare this essay. In writing about something that matters to you, you will convey a sense of yourself that will provide invaluable information during the evaluation process.

**I, the student, completed this application and certify that all information contained within is correct and true to the best of my knowledge.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

# Letter of Recommendation Form

Application Deadline: February 17, 2021

**To Evaluator:** The applicant is applying for a scholarship with the Community Foundation for the Ohio Valley, Inc. Your evaluation is needed as part of the application process. The student has authorized you to release any information you feel would be helpful in reviewing his/her application. Your cooperation in providing this information is important to the selection of award recipients. To maintain confidentiality, please return this form and your letter to the student in a sealed envelope with your signature across the seal. Your statement describing the applicant's character, school, and community leadership abilities, potential to succeed, and evidence of the student's strengths and weaknesses should not exceed one page.

***Remember, this scholarship is intended to benefit students of promise who might require assistance with the costs of higher education. There is no minimum GPA required to apply, however, it is intended that the student have the capacity to succeed in an educational institution beyond high school. Your letter should demonstrate your understanding of the scholarship's intention and how the applicant reflects those intentions.***

I am writing this evaluation on the behalf of \_\_\_\_\_

Evaluator's Name: \_\_\_\_\_

Telephone Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

An evaluation received with a broken seal will be rejected. Please be sure to seal and sign the envelope and return to applicant in order that it may be included along with the application packet. Remember – parents, immediate family members and school counselors are not eligible to write the evaluation.

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# Academic Certification Form – Read Carefully!

This form replaces the need for a transcript and is to be completed by your counselor or other personnel authorized by the counselor.

**Submit this form to your counselor for completion, be sure the reported information includes the first semester.**

Student's Name: \_\_\_\_\_

School: \_\_\_\_\_

Current Class Rank: \_\_\_\_\_

Current Cumulative GPA: \_\_\_\_\_

## **SAT Scores (single test date)**

Date of Test: \_\_\_\_\_

Verbal: \_\_\_\_\_

Math: \_\_\_\_\_

Combined: \_\_\_\_\_

## **ACT Scores (single test date)**

Date of Test: \_\_\_\_\_

English: \_\_\_\_\_

Math: \_\_\_\_\_

Reading: \_\_\_\_\_

Science: \_\_\_\_\_

Composite: \_\_\_\_\_

## **Response:**

When considering the applicant's plans for higher education and your understanding of their academic record, extracurricular involvement and personal attributes, do you feel they have the capacity to succeed?                    **Yes**                    **No**

Please list three traits of this applicant that you feel describe him/her best:

\_\_\_\_\_

Person completing this form: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_