

John H. & Dorothy M. Zmavec Scholarship

Established by Dorothy Zmavec, the John H. and Dorothy M. Zmavec Scholarship is intended to benefit students seeking a degree in primary or secondary education. The scholarship will be awarded to one male and one female student - based first on financial need, second on grades and third on extracurricular activities.

Application Checklist

Application Deadline: February 21, 2020

Application Guidelines – Carefully read this page to ensure your application is complete.
Please complete the application as presented. Do not include materials that are not requested.

Eligibility Requirements:

- Must be a resident of Brooke, Ohio, Marshall, Wetzel or Tyler counties in West Virginia, or Belmont or Jefferson counties in Ohio
- Plan to study education (primary or secondary)
- Exhibit financial need
- Minimum cumulative GPA of 2.5
- Involvement in extracurricular activities

Checklist:

- Activities Form** – Please use the included form to provide information on Extracurricular Activities, Awards and Honors, Community and Volunteer Activities, and Work Experience. ***Do not attach resumes or other similar documents.***
- Financial Form** – Please include requested documentation.
- Letter of Recommendation** – Ask evaluator to complete form and return to you in a sealed envelope with evaluator's signature. Include the recommendation with all other application materials. ***Parents, immediate family members or school counselors are NOT eligible to write the letter of recommendation.***
- Academic Certification Form** – Have appropriate school official complete form and return it with other application materials.
- Personal Essay** – Please attach a personal essay.

Return completed application to:

CFOV

1226 Chapline Street

Wheeling, WV 26003

(applications must be received by February 21)

Application: John H. & Dorothy M. Zmavec Scholarship

PERSONAL INFORMATION

Name: _____

Permanent Address: _____

Street or PO Box

City

State

Zip

What county do you live in? _____ U.S. Resident? Yes No

Date of Birth: ____/____/____ Telephone: _____

Email: _____

ACADEMIC INFORMATION

High School: _____

Name of school counselor: _____

High School Phone Number: (____) ____ - ____

UNIVERSITY INFORMATION

Name of college/university in which you plan to enroll:

Name	City	State
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Have you been accepted? Yes No

Will you be full-time (12 or more credit hours) this fall? Yes No

Anticipated major or area of study: _____

****This scholarship is for the benefit of students planning to pursue primary or secondary education***

Do you plan to live: on campus off campus commute unknown

If a West Virginia resident, do you meet the eligibility criteria for the WV Promise Scholarship?

Yes No

Activities Form

Please list extracurricular, community and personal activities in which you have participated during your high school experience. Include clubs, debate, school sports, student government, fine arts, volunteer work, youth programs, athletic programs, music, scouting, etc. If your involvement in any of the categories exceeds available space, please consider including those that make you most proud. **DO NOT INCLUDE ATTACHMENTS.**

Extracurricular Activities	Year				Position Held
	Fr	So	Jr	Sr	
Community/Volunteer Activities	Year				Position Held
	Fr	So	Jr	Sr	
Awards and Honors	Year				Comments
	Fr	So	Jr	Sr	
Work Experience	Dates of Employment				Position Held

Recommendation Letter

Signed and sealed letter must accompany this application.

Name: _____

Relationship: _____

When selecting someone to complete your recommendation, select someone who will be thorough in the review of your character. Select someone who knows you well and will be able to give a candid and unbiased evaluation. ***Your recommendation must be completed by someone other than your parents, immediate family or school counselors.***

The evaluator should also provide a brief statement as to why he or she thinks you are most deserving of the scholarship, being mindful of the intention of this scholarship (***those planning to pursue primary or secondary education***).

Personal Essay

On a separate sheet of paper, please take the time to prepare a well-developed, well-written, grammatically correct personal essay. The essay should be no more than two typed pages.

Remember, this scholarship is intended to benefit students entering his/her first year of college planning to pursue primary/secondary education. Consider writing an essay that speaks to your interests and/or goals.

In general, there is no “correct” way to develop and prepare this essay. In writing about something that matters to you, you will convey a sense of yourself that will provide invaluable information during the evaluation process.

I, the student, completed this application and certify that all information contained within is correct and true to the best of my knowledge.

Signature _____ Date _____

Letter of Recommendation Form

Application Deadline: February 21, 2020

To Evaluator: The applicant is applying for a scholarship with the Community Foundation for the Ohio Valley, Inc. Your evaluation is needed as part of the application process. The student has authorized you to release any information you feel would be helpful in reviewing his/her application. Your cooperation in providing this information is important to the selection of award recipients. To insure confidentiality, please return this form and your letter to the student in a sealed envelope with your signature across the seal. Your statement describing the applicant's character, school, and community leadership abilities, potential to succeed, and evidence of the student's strengths and weaknesses should not exceed one page.

Remember, this scholarship is for the benefit of a student entering his/her first year of college planning to pursue primary/secondary education. Your letter should demonstrate your understanding of this scholarship's intention and how the applicant reflects those intentions.

I am writing this evaluation on the behalf of _____

Evaluator's Name: _____

Telephone Number: (_____) _____ - _____

Relationship to applicant: _____

How long have you known the applicant? _____

An evaluation received with a broken seal will be rejected. Please be sure to seal and sign the envelope and return to applicant in order that it may be included along with the application packet. Remember – parents, immediate family members and school counselors are not eligible to write the evaluation.

Financial Form

This scholarship is intended to benefit a student who has demonstrated financial need. In order to assist the selection committee in honoring the donor's wishes, please attach the following to your application:

Documentation:

Please include the page of the FAFSA Student Aid Report that provides your Expected Family Contribution (EFC). This is the ONLY page you need. Please do not include the full Student Aid Report or copies of tax returns.

If you wish, you may include a supplementary statement explaining circumstances that may impact financial need that are not apparent from the above financial information. For example, contributions expected/not expected from a non-custodial parent, educational expenses of siblings, medical expenses, etc.

Certification:

I (we) certify that all the information on this form is true and complete to the best of my (our) knowledge. If asked by an authorized official of the Community Foundation for the Ohio Valley, Inc. I (we) agree to give documentation for the information given on this form. I (we) realize that failure to comply with a request for further information may prevent the applicant from receiving aid.

Applicant Signature _____

Parent Signature _____

Academic Certification Form

This form replaces the need for a transcript and is to be completed by your counselor or other personnel authorized by the counselor.

High School Applicants

Submit this form to your counselor for completion, be sure the reported information includes the first semester.

Student's Name: _____

School: _____

Current Class Rank: _____

Current Cumulative GPA: _____

SAT Scores (single test date)

Date of Test: _____

Verbal: _____

Math: _____

Combined: _____

ACT Scores (single test date)

Date of Test: _____

English: _____

Math: _____

Reading: _____

Science: _____

Composite: _____

Person completing this form: _____

Title: _____

Signature: _____ Date: _____