

STATOIL WEST VIRGINIA COMMUNITY FUND GUIDELINES

The Statoil West Virginia Community Fund was created by Statoil to direct philanthropic resources to the needs of the communities where Statoil has operated acreage. The fund is managed by The Community Foundation for the Ohio Valley. Non-profit organizations in or serving Wetzel and Tyler counties may apply.

ELIGIBILITY

Applications are accepted from any tax-exempt organization, as well as programs which partner with tax-exempt organizations as fiscal agents.

While applications from all eligible organizations are welcome in support of projects that contribute to the quality of life across Statoil's operated acreage, preference will be given to organizations or projects that address:

- Community safety and emergency preparedness
- K-12 STEM-related curricular or extra-curricular programs (science, technology, engineering and math)
- Technical, trade, or workforce readiness
- 4H agriculture programs
- Annual agricultural, heritage, or cultural events
- Local conservation programs
- Community economic development

Projects with one or more of the following characteristics will be given priority:

- New and/or innovative solutions that address a community need or priority;
- Result in opportunities or benefits for needs that may otherwise remain unfulfilled;
- Benefit many people in the community vs. a select few;
- Produce lasting positive impacts, with an emphasis on organizations or projects that are financially sustainable regardless of Statoil involvement;
- Embrace collaboration and partnership; and/or.
- Have or likely to have broad community support.

The following are ineligible for funding from the Statoil West Virginia Community Fund:

- Political, religious, or advocacy organizations (e.g. candidates seeking public office)
- Travel (e.g. airfare or accommodation associated with other activities)
- Fundraising event sponsorships (e.g. galas, dinners, walkathons, etc.)
- Capital fundraising projects, buildings, infrastructure or maintenance
- Equipment donations to schools or sports teams unless directly related to STEM-related curricular or extra-curricular programs (science, technology, engineering and math)

FUNDING SIZE

While funding requests of any amount may be submitted for consideration, typical grant awards will range from \$500 to \$5,000.

HOW TO APPLY

In order to receive full consideration for funding, grant requests must include a complete application and 501(c) (3) IRS determination letter. For organizations that may not have 501(c) (3) status, you may partner with a fiscal agent, a not-for-profit organization or public entity that permits an organization without tax-exempt status to operate under its auspices.

Funding

Awards are made on a quarterly basis (see <http://www.cfov.org/statoil-community-fund/> for details) and applications may be submitted at any time. Approval is based on the following criteria: capacity for success; need for continued funding; quality of request; direct benefit to Wetzel or Tyler counties, West Virginia or surrounding area; community support; and amount of additional funding needed for project completion. A copy of the Grant Final Report must also be on file to be considered for future grants.

Review Process:

Completed applications should be sent to the Community Foundation for the Ohio Valley for validation and preliminary review. Please complete the application and return with additional attached documentation to:

The Statoil West Virginia Community Fund
The Community Foundation for the Ohio Valley
1310 Market Street
Wheeling, WV 26003

For questions regarding the application process, please contact Debbie Bloomfield, Grants Administrator at 304-242-3144.

STATOIL WEST VIRGINIA COMMUNITY FUND APPLICATION

Organization Name: _____

Address: _____ City: _____ State, Zip: _____

Phone: _____ Fax: _____ e-mail address: _____

Contact Name: _____ Title: _____ Website: _____

Address: _____ City: _____ State, Zip: _____

County: _____ Telephone: _____ Fax: _____

Federal Tax ID #: _____ Annual Operating Budget: \$ _____

Requested Amount: \$ _____

Please attach the following:

- ___ IRS Determination Letter
- ___ Most Recent 990
- ___ List of Board Members and Officers
- ___ Mission Statement
- ___ Any of the following that best describes the recent work of your organization: annual report, newsletter or summary of activities for the most recent year.
- ___ Project Description: state the project for which funds are being requested, the need for funding, and how the funds will be used.
- ___ Project Beneficiaries: how many individuals will be directly impacted by the project? Indirectly?
- ___ Project Impact and Evaluation: please describe your intended project impact, how you plan to document or evaluate success, and the lasting difference the project will have.
- ___ Itemized Project Budget: please provide a full project budget below, indicating expenses and revenue (sources and amounts). Specify how mini-grant funds will be used by itemizing expenditures. Total expenses should equal total revenue.

Total Project Budget: \$ _____

Amount Requested: \$ _____

PROJECT REVENUE	REVENUE	SOURCE OF FUNDS
Amount of mini-grant request		Statoil Energy Fund Grant
In-kind contribution, staff salaries (non-cash)		
In-kind contribution (other non-cash)		
Other source of funding: _____.		
Other source of funding: _____.		
Other source of funding: _____.		
Total Project Revenue:		
PROJECT EXPENSES <i>(PLEASE LIST BUDGET LINE ITEMS BELOW)</i>	EXPENSE	SOURCE OF FUNDS
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
Total Project Expenses:		

Project Executive Summary:

Name (please print)	Title (please print)
Signature	Date

Please return to:
 The Community Foundation for the Ohio Valley
 1310 Market Street
 Wheeling, WV 26003